1.0 PURPOSE OF REPORT

1.1 The purpose of this report is to agree the draft Overview and Scrutiny Commission work programme by providing an update on the progress of items of work previously identified and to seek Member approval that it will continue to form the Commission’s work programme for 2018/19 by reviewing the Draft Work Programme attached at APPENDIX A.

2.0 RECOMMENDATION/S

2.1 It is recommended that the Overview and Scrutiny Commission:
   - Agree the draft work programme attached at APPENDIX A
   - Consider any future items of work

3.0 THE REPORT

3.1 The annual prioritisation workshop enables the Overview and Scrutiny Commission to agree the work programme for the municipal year ahead.

3.2 The work programme is kept ‘live’ throughout the year to adjust to new or changing demands on the Commission. The work programme also includes a number of core responsibilities and existing commitments carried forward from the previous year.

3.3 The draft work programme is attached at APPENDIX A. This is made up of the following:

   a) **Major Reviews**

3.4 The Commission undertakes at least one major review each year.
b) Outstanding Items of Work Identified by the Commission

3.5 These are items of work identified in 2017/18, either not completed or timetabled for consideration in 2018/19.

c) Crime and Disorder

3.6 These are items of work identified to fulfil the Commissions’ role as the Council’s statutory Crime and Disorder Committee. The Crime and Disorder (Overview and Scrutiny) Regulations require the Council to have a Crime and Disorder Committee with the power to review or scrutinise decisions made, or other action taken, in connection with the discharge by the responsible authorities of their crime and disorder functions and to make reports or recommendations to the local authority with respect to the discharge of those functions. The Overview and Scrutiny Committee is the Council’s Crime and Disorder Committee.

3.7 The Commission meets as often as it considers appropriate to fulfil this role and to help with these responsibilities the named authorities must provide information, attend meetings (given appropriate notice) and consider any report or recommendations responding to the committee indicating what (if any) action it proposes to take. It must also have regard to the report or recommendations in exercising its functions.

3.8 At present the Commission considers the following performance information in October and March each year:

- **North Yorkshire Police**

  Annual invite to the Chief Constable to provide an overview of strategic policing issues and answer Member questions.

- **Safer Harrogate District Local Delivery Group Performance**
  3.10 Report from the Community Safety and CCTV Manager on the work of the Group with updates from the Head of Safer Communities (North Yorkshire Community Safety Partnership) and the Cabinet Member for Housing and Safer Communities (The Police and Crime Panel).

- **The Police and Crime Commissioner**
  3.11 Annual invite to the Police and Crime Commissioner and discussion about major consultations/plans.

d) Finance

3.12 These are the items that ensure the Commission undertakes appropriate financial scrutiny throughout the year, these include:

- **Medium Term Financial Strategy**
  3.13 This presents the Council’s Medium Term Financial Strategy (MTFS) for the
following two years and sets out the assumed budget parameters.

- **Council Budget**

3.14 The Commission considers the following year’s budget in January each year including any alternative budgets submitted.

**e) Performance**

3.15 One of the important roles for Overview and Scrutiny is to consider council performance. The Performance Panel considers Corporate Performance as part of the performance management framework together with financial performance reporting to Cabinet and Council as appropriate.

**f) Health**

3.16 In its Health and Well-Being role the Commission regularly considers health issues affecting the Harrogate District. The council also has a representative on the North Yorkshire Scrutiny of Health Committee that reports on a regular basis to the Commission. Lead representatives from partner Health organisations also provide regular updates to the Commission on significant issues.

**g) Requests From Members of the Public**

3.17 Members of the public can request items of work to be included in the Commission’s work programme.

**4.0 REQUIRED ASSESSMENTS AND IMPLICATIONS**

The following were considered: Financial Implications; Human Resources Implications; Legal Implications; ICT Implications; Strategic Property/Asset Management Considerations; Risk Assessment; Equality and Diversity (the Public Sector Equality Duty and impact upon people with protected characteristics). If applicable, the outcomes of any consultations, assessments, considerations and implications considered necessary during preparation of this report are detailed below.

**5.0 CONCLUSIONS**

5.1 It is recommended that the Overview and Scrutiny Commission:

- Agree the draft work programme attached at **APPENDIX A**
- Consider any future items of work

**OFFICER CONTACT:** Please contact Scrutiny Officer (Stephanie Venn), if you require any further information on the contents of this report. The officer can be contacted at Legal and Governance, PO Box 787, Harrogate, HG1 9RW or on 01423 500600 (ext. 58258) or by e-mail – Stephanie.venn@harrogate.gov.uk