1.0 PURPOSE OF REPORT

1.1 The purpose of this report is to agree the draft Overview and Scrutiny Commission work programme by providing an update on the progress of items of work previously identified and to seek Member approval that it will continue to form the Commission’s work programme for 2019/20.

2.0 RECOMMENDATION/S

2.1 It is recommended that the Overview and Scrutiny Commission:

- Agree the draft work programme attached at Appendix A

3.0 THE REPORT

3.1 The annual prioritisation workshop enables the Overview and Scrutiny Commission to agree the work programme for the municipal year ahead. The work programme is kept ‘live’ throughout the year to adjust to new or changing demands on the Commission.

3.2 Appendix A to this report outlines details of the Commissions current work programme in draft form.

3.3 Appendix B to this report tracks outcomes/agreed actions and information requested by/provided to the Commission.

3.4 The work programme also includes a number of core responsibilities/existing commitments. Existing commitments include:
a) **Crime and Disorder**

These are items of work identified to fulfil the Commissions’ role as the Council’s statutory Crime and Disorder Committee. The Crime and Disorder (Overview and Scrutiny) Regulations require the Council to have a Crime and Disorder Committee with the power to review or scrutinise decisions made, or other action taken, in connection with the discharge by the responsible authorities of their crime and disorder functions and to make reports or recommendations to the local authority with respect to the discharge of those functions. The Overview and Scrutiny Committee is the Council’s Crime and Disorder Committee.

The Commission meets as often as it considers appropriate to fulfil this role and to help with these responsibilities the named authorities must provide information, attend meetings (given appropriate notice) and consider any report or recommendations responding to the committee indicating what (if any) action it proposes to take. It must also have regard to the report or recommendations in exercising its functions.

Representatives from **North Yorkshire Police** will attend meetings in September 2019 and March 2020 where they receive the following information:

- Anti-Social Behaviour and Crime and Disorder Trend Reports
- Service Standards

Annual invite to the Chief Constable to provide an overview of strategic policing issues and answer Member questions. The Chief Constable Lisa Winward is scheduled to attend a meeting of the Commission **25 November 2019**.

- **Harrogate District Community Safety Group**
  Report from the Community Safety and CCTV Manager on the work of the Group. With updates from the Cabinet Member for Housing and Safer Communities.

- **The Police, Fire and Crime Commissioner**
  Annual invite to the Police, Fire and Crime Commissioner (PFCC) and discussion of major consultations/plans. The PFCC Julia Mulligan is scheduled to attend a meeting of the Commission **28 October 2019**.

b) **Finance**

These are the items that ensure the Commission undertakes appropriate financial scrutiny throughout the year, these include:

- **Medium Term Financial Strategy**
  This presents the Council’s Medium Term Financial Strategy (MTFS) for the following two years and sets out the assumed budget parameters.

  - 5 August 2019
• **Council Budget**
The Commission considers the following year’s budget in January each year including any alternative budgets submitted.

c) **Performance**

One of the important roles for Overview and Scrutiny is to consider council performance. The Commission considers Corporate Performance as part of the performance management framework together with financial performance reporting to Cabinet and Council as appropriate. Meetings of the Commission where performance will be considered are:

- 3 June 2019
- 5 August 2019
- 11 November 2019
- 3 February 2020

d) **Health**

In its Health and Well-Being role the Commission regularly considers health issues affecting the Harrogate District and lead representatives from partner Health organisations can also provide regular updates to the Commission on significant issues. The council also has a representative on the North Yorkshire Scrutiny of Health Committee that reports back to the Commission. The representative for 2019/20 is Councillor Nigel Middlemass with Councillor Tom Watson as deputy, the next meeting of the NYCC Scrutiny of Health Committee is on 13 September 2019. The agenda for this meeting includes a review of first 6 months of operation of new hyper acute stroke service at Harrogate District Hospital.

e) **In-depth Reviews**

The commission is undertaking a review of customer services, this is being undertaken through a task and finish group chaired by Councillor Paul Haslam. The group will be preparing an interim report to be presented to the Commission.

4.0 **REQUIRED ASSESSMENTS AND IMPLICATIONS**

The following were considered: Financial Implications; Human Resources Implications; Legal Implications; ICT Implications; Strategic Property/Asset Management Considerations; Risk Assessment; Equality and Diversity (the Public Sector Equality Duty and impact upon people with protected characteristics). If applicable, the outcomes of any consultations, assessments, considerations and implications considered necessary during preparation of this report are detailed below.

5.0 **CONCLUSIONS**

5.1 It is recommended that the Commission consider:

- The current draft work programme attached at APPENDIX A.
OFFICER CONTACT: Please contact Scrutiny Governance and Risk Manager (Mark Codman), if you require any further information on the contents of this report. The officer can be contacted at Legal and Governance, PO Box 787, Harrogate, HG1 9RW or on 01423 500600 (ext. 58595) or by e-mail – mark.codman@harrogate.gov.uk