

**Cabinet Member Decision Notice - Public**

**Part A** – to be provisionally completed prior to the meeting and finalised after the meeting following agreement with the decision maker.

1. **Decision Maker:** Cabinet Member for Environment, Waste Reduction and Recycling, Councillor Sam Gibbs
2. **Date of the Decision:** Tuesday 10 January 2023
3. **Subject (title and description):** Donation Points in Parks and Open Spaces. To build on proposals in the Valley Gardens Development Strategy to install contactless donation points, in Valley Gardens x 3, Conyngham Hall, Knaresborough Castle and Ripon Spa Gardens – to generate income for the upkeep and development of all parks and open spaces.
4. **Did the decision maker declare an interest?** No
5. **Lead Officer:** Senior Project Officer, Sandy Botham
6. **Was all or any part of the report exempt?** No

**If yes, is there an Exempt Decision Notice?** N/A

7. **The Decision:**  
To support the proposal to install donation points across four principal parks and open spaces locations as outlined above.

To agree the use of £18k of invest-to-save reserves for the procurement and installation of the six donation points.

8. **Reasons for the Decision:**  
Donation points in key locations will generate income for all parks and open spaces to facilitate investment in these areas.

Donation Points are interactive and contactless allowing payments to be processed digitally and safely for the visitors.

Setting a suggested donation amount encourages visitors to donate more than a cash donation box.

Digital donation points provide for the ease of collection and banking of donations.

9. **Alternative Options Considered and Rejected:**  
Not to install contactless donations points and rely on existing cash donations and installing cash collection boxes in other areas. Recommended for rejection as this could result in additional costs and limit the value of donations from visitors.

Install movable donation boxes, both contactless and for cash.  
Recommended for rejection as these would involve additional staff resource  
and security implications.

10. **Is this a Key Decision:** No

**If yes, please state Forward Plan reference number:** N/A

**Part B – Key Decisions Only – *to be completed by Democratic Services***

11. **Is the decision subject to call in:** No

12. **End of the Call-In Period:** N/A