

FORWARD PLAN OF KEY DECISIONS

For the Overview and Scrutiny Commission Meeting 30 January 2023

Decisions not yet taken

The council publishes a Forward Plan which details the key decisions that are scheduled to be taken by the Cabinet, a Member of the Cabinet or a designated Chief Officer in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulation 2012. These decisions need to be published on the Forward Plan at least 28 clear days before the decision is to be taken.

Key decisions - A Key Decision is an Executive decision which is likely:

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority; and regard must be had to guidance issued by the Secretary of State to determine the meaning of "significant".

The Council has fixed the following financial thresholds for deciding whether a Cabinet decision is a Key Decision. It must involve:

- revenue expenditure of £150,000 or more
- savings of £50,000 or more
- capital expenditure of £250,000 or more
- decisions made by the Chief Executive, in exercise of emergency powers only, £300,000

Key decisions can be subject to the Overview and Scrutiny call-in procedure. Only urgent Key Decisions aren't subject to this and don't have to be published in the Forward Plan.

If you would like further information on any of the items shown in this Forward Plan please contact the respective officer(s) for each item.

For general information about the decision-making process and for copies of any documents outlined in the Forward Plan please contact Democratic Services, Harrogate Borough Council, Civic Centre, St Luke's Avenue, Harrogate HG1 2AE or democraticservices@harrogate.gov.uk following their publication.

Reference	Date of Decision	Decision Maker	Title	Reason for Key Decision	Contact
13H&P22	24 Jan 2023	Cabinet Member for Housing and Safer Communities	Appointment of contractor for Specialist Equipment	It will involve capital expenditure of £250,000 or more.	Paula Donachy, Team Leader Housing Assistance Paula.Donachy@harrogate.gov.uk
14H&P22	1 Feb 2023	Cabinet	Appointment of Contractor for Adapted Bathrooms	It will involve capital expenditure of £250,000 or more.	Paula Donachy, Team Leader Housing Assistance Paula.Donachy@harrogate.gov.uk
15HCC22	8 Mar 2023	Leader	Appointment of contractor for Food & Beverage provision for HCC catering service	It will involve revenue expenditure of £150,000 or more.	Claire Trott, Commercial Manager (HCC) claire.trott@harrogateconventioncentre.co.uk
16ED22	1 Mar 2023	Cabinet	Claro Road Demolition and Site Improvement Works:-	It will involve capital expenditure of £250,000 or more.	Nigel Thompson, Strategic Property Manager nigel.thompson-dts@harrogate.gov.uk

Reference	Date of Decision	Decision Maker	Title	Reason for Key Decision	Contact
60CA21	7 Dec 2022	Cabinet Member for Resources, Enterprise and Economic Development (Deputy Leader)	Revenues online form integration	It will involve revenue expenditure of £150,000 or more.	Julie Gillett, Revenues, Welfare and Customer Service Manager julie.gillett@harrogate.gov.uk