

Cabinet Member Decision Notice - Public

Part A – *to be provisionally completed prior to the meeting and finalised after the meeting following agreement with the decision maker.*

1. **Decision Maker:** Cabinet Member for Planning, Councillor Tim Myatt
2. **Date of the Decision:** Tuesday 30 November 2021
3. **Subject (title and description):** LOCAL LAND CHARGES – Fee setting 2022/23 and Outturn statement 2020/21
4. **Did the decision maker declare an interest?** No
5. **Lead Officer:** Service Improvement & Development Manager, Dave Clothier
6. **Was all or any part of the report exempt?** No

If yes, is there an Exempt Decision Notice? N/A

7. **The Decision:**

The Cabinet Member noted and approved:

- The outturn statement on Land Charge income/expenditure for 2020/21 as set out in Appendix 1.
- The revised Land Charge fees as specified in Appendix 2, with effect from 1st April 2022.
- The update on the proposals to transfer elements of the service to the Land Registry.

8. **Reasons for the Decision:**

- Councils are allowed by virtue of the Local Authorities (Charges for Land Searches) Regulations 1994 and by Section 13(A) of the Local Land Act 1975 to set fees for official enquiries concerning property transactions (CON29) and for official searches of the Local Land Charges Register (LLC1).
- Councils are also allowed by the virtue of the 2008 Regulations to set fees for the provision of property information and must produce a statement each year on fee setting under the Regulations.
- For 2022/23 the guidance in the Medium Term Financial Strategy is that fees should increase by 2.5%.

9. **Alternative Options Considered and Rejected:**

- Reducing fees – Fees were reduced by 25% between 2015 - 2017 and since then income and expenditure have been more closely aligned.

- Maintain fees at current levels – this is not proposed at this time as the proposed increase should achieve cost recovery.

10. **Is this a Key Decision:** No

If yes, please state Forward Plan reference number: N/A

Part B – Key Decisions Only – *to be completed by Democratic Services*

11. **Is the decision subject to call in:** No

12. **End of the Call-In Period:** N/A