

FORWARD PLAN OF KEY DECISIONS

Overview and Scrutiny Commission: Key Decisions on the current Forward Plan that are yet to be taken

The council publishes a Forward Plan which details the key decisions that are scheduled to be taken by the Cabinet, a Member of the Cabinet or a designated Chief Officer in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulation 2012. These decisions need to be published on the Forward Plan at least 28 clear days before the decision is to be taken.

Key decisions

A Key Decision is an Executive decision which is likely

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority; and regard must be had to guidance issued by the Secretary of State to determine the meaning of "significant".

The Council has fixed the following financial thresholds for deciding whether a Cabinet decision is a Key Decision. It must involve:

- revenue expenditure of £150,000 or more
- savings of £50,000 or more
- capital expenditure of £250,000 or more
- decisions made by the Chief Executive, in exercise of emergency powers only, £300,000

Key decisions can be subject to the Overview and Scrutiny call-in procedure. Only urgent Key Decisions aren't subject to this and don't have to be published in the Forward Plan.

If you would like further information on any of the items shown in this Forward Plan please contact the respective officer(s) for each item.

For general information about the decision-making process and for copies of any documents outlined in the Forward Plan please contact Democratic Services, Harrogate Borough Council, Civic Centre, St Luke's Avenue, Harrogate HG1 2AE or democraticservices@harrogate.gov.uk following their publication.

Reference	Date of Decision	Decision Maker	Title	Reason for Key Decision	Contact
032HP19	26 May 2021	Cabinet	HIP Kitchen Refurbishments - Acceptance of Tender	It will involve capital expenditure of £250,000 or more.	Simon Hobbs, Executive Officer (Property Services) simon.hobbs@harrogate.gov.uk
040HP19	Before 30 Jun 2020	Cabinet	Appointment of suppliers for the provision of asbestos testing and removal services	It will involve revenue expenditure of £150,000 or more.	James Clemans, Operations Manager james.clemans@harrogate.gov.uk
043PSEG19	21 July 2021	Cabinet	Proposed Granting of Right of Access over Council owned Land		Jonathan Dunk, Executive Officer – Strategic Property and Major Projects jonathan.dunk@harrogate.gov.uk
20HCC20	3 Mar 2021	Leader	HCC Event Booking Management System	It will involve revenue expenditure of £150,000 or more.	Claire Trott, Commercial Manager (HCC) claire.trott@harrogateconventioncentre.co.uk
21CTS20	23 Jun 2021	Cabinet	Procurement of new Leisure Management System	It will involve revenue expenditure of £150,000 or more.	Jeanette Packwood, Sport and Leisure Manager jeanette.packwood@harrogate.gov.uk

Reference	Date of Decision	Decision Maker	Title	Reason for Key Decision	Contact
27PSEG20	6 Apr 2021	Cabinet Member for Resources, Enterprise and Economic Development (Deputy Leader)	Royal Hall Roof Repairs and Refurbishment	It will involve revenue expenditure of £150,000 or more.	Nigel Thompson, Strategic Property Manager nigel.thompson-dts@harrogate.gov.uk
31PSEG20	26 May 2021	Cabinet	Ripon Business Improvement District	It will involve decisions that will have a significant effect on those living or working in an area comprising two or more wards in the area of the authority.	Michael Constantine, Head of Operations michael.constantine@harrogate.gov.uk
32HP20	Not before 26th May 2021	Cabinet Member for Resources, Enterprise and Economic Development (Deputy Leader)	Contract for the provision of Water Monitoring Services for the prevention of Legionella in Council properties	It will involve revenue expenditure of £150,000 or more.	Lorraine Larini, Compliance Manager Lorraine.Larini@harrogate.gov.uk
33CA20	26 May 2021	Cabinet	Postal Collection and Delivery of Letters and Parcels - Contract Renewal	It will involve revenue expenditure of £150,000 or more.	Gemma Barnes, Senior Workplace Support Officer Gemma.Barnes@harrogate.gov.uk