

FORWARD PLAN OF KEY DECISIONS

For the period: 24 May 2022 - 30 April 2023

The council publishes a Forward Plan which details the key decisions that are scheduled to be taken by the Cabinet, a Member of the Cabinet or a designated Chief Officer in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulation 2012. These decisions need to be published on the Forward Plan at least 28 clear days before the decision is to be taken.

Key decisions

A Key Decision is an Executive decision which is likely

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority; and regard must be had to guidance issued by the Secretary of State to determine the meaning of "significant".

The Council has fixed the following financial thresholds for deciding whether a Cabinet decision is a Key Decision. It must involve:

- revenue expenditure of £150,000 or more
- savings of £50,000 or more
- capital expenditure of £250,000 or more
- decisions made by the Chief Executive, in exercise of emergency powers only, £300,000

Key decisions can be subject to the Overview and Scrutiny call-in procedure. Only urgent Key Decisions aren't subject to this and don't have to be published in the Forward Plan.

If you would like further information on any of the items shown in this Forward Plan please contact the respective officer(s) for each item.

For general information about the decision-making process and for copies of any documents outlined in the Forward Plan please contact Democratic Services, Harrogate Borough Council, Civic Centre, St Luke's Avenue, Harrogate HG1 2AE or democraticservices@harrogate.gov.uk following their publication.

Reference	Date of Decision	Decision Maker	Title	Reason for Key Decision	Contact
60CA21	7 Dec 2022	Cabinet Member for Resources, Enterprise and Economic Development (Deputy Leader)	Revenues online form integration	It will involve revenue expenditure of £150,000 or more.	Julie Gillett, Revenues, Welfare and Customer Service Manager julie.gillett@harrogate.gov.uk
01CTS22	20 Jul 2022	Cabinet	Procurement of gym equipment for The Hydro refurbishment, New Knaresborough Swimming pool and Nidderdale Leisure Centre.	It will involve capital expenditure of £250,000 or more.	Stuart Winslow, Director of Operations, Economy Environment and Housing stuart.winslow@harrogate.gov.uk
02ED22	17 Aug 2022	Cabinet	Harrogate Convention Centre Redevelopment Project	It will involve capital expenditure of £250,000 or more.	Jonathan Dunk, Executive Officer – Strategic Property and Major Projects jonathan.dunk@harrogate.gov.uk
03CA22	7 Sep 2022	Cabinet Member for Resources, Enterprise and Economic Development (Deputy Leader)	Insurance Renewal 2022	It will involve revenue expenditure of £150,000 or more.	Tracy Burr Tracy.Burr@harrogate.gov.uk

Reference	Date of Decision	Decision Maker	Title	Reason for Key Decision	Contact
08HCC22	12 Oct 2022	Cabinet	HCC Catering Provision	It will involve revenue expenditure of £150,000 or more.	Paula Lorimer, Director of Harrogate Convention Centre Paula.Lorimer@harrogateconventioncentre.co.uk
09PSEG22	9 Nov 2022	Cabinet	Strategic Housing and Employment Sites Project	It will involve decisions that will have a significant effect on those living or working in an area comprising two or more wards in the area of the authority.	Alexandra Robinson, Housing Delivery Improvement Officer Alexandra.Robinson@harrogate.gov.uk
10PES22	7 Dec 2022	Cabinet	Horticultural Land Purchase	It will involve capital expenditure of £250,000 or more.	Alison Wilson, Head of Parks and Environmental Services alison.wilson@harrogate.gov.uk
11H&P22	7 Dec 2022	Cabinet	Refurbishment Works - Allhallowgate, Ripon	It will involve capital expenditure of £250,000 or more.	Donna Jobling, Construction Contracts Manager donna.jobling@harrogate.gov.uk

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12H&P22	Not before 31st Mar 2023	Cabinet	Material Procurement for IHMT & IHDT	It will involve capital expenditure of £250,000 or more.	Donna Jobling, Construction Contracts Manager donna.jobling@harrrogate.gov.uk
13H&P22	24 Jan 2023	Cabinet Member for Housing and Safer Communities	Appointment of contractor for Specialist Equipment	It will involve capital expenditure of £250,000 or more.	Paula Donachy, Team Leader Housing Assistance Paula.Donachy@harrrogate.gov.uk
14H&P22	1 Feb 2023	Cabinet	Appointment of Contractor for Adapted Bathrooms	It will involve capital expenditure of £250,000 or more.	Paula Donachy, Team Leader Housing Assistance Paula.Donachy@harrrogate.gov.uk
15HCC22	8 Feb 2023	Leader	Appointment of contractor for Food & Beverage provision for HCC catering service	It will involve revenue expenditure of £150,000 or more.	Claire Trott, Commercial Manager (HCC) claire.trott@harrogateconventioncentre.co.uk
16ED22	1 Feb 2023	Cabinet	Claro Road Demolition and Site Improvement	It will involve capital expenditure of £250,000 or more.	Nigel Thompson, Strategic Property Manager

Reference	Date of Decision	Decision Maker	Title	Reason for Key Decision	Contact
			Works:-		nigel.thompson-dts@harrogate.gov.uk
17H&P22	21 Mar 2023	Cabinet Member for Housing and Safer Communities	Appointment of Single Supplier for the Provision of Electrical Materials	It will involve capital expenditure of £250,000 or more.	Paul Cole paul.cole@harrogate.gov.uk